

The Friends of St Peter's
Managing Volunteers Policy

Friends of St Peter's (FoSP) is a charity set up to raise funds, mainly through organised events, to maintain and improve the fabric and fittings of St Peter's Church in Titchfield. The Trustees of FoSP may use volunteers (ie people who are not on the FoSP committee) to organise these events.

Legal status of volunteers

Volunteers working with FoSP are not regarded as staff of FoSP. They will not be asked to work fixed hours. They will not be paid for their work, nor will they be materially rewarded. They may be paid out of pocket expenses if this has been agreed by FoSP before any money has been spent. Any expenditure must be supported by an acceptable receipt. Volunteers may be asked to attend at a particular time and place to help prepare the venue and/or to help run the event. There is no obligation on the volunteers to turn up, but FoSP would expect that if a volunteer has made a commitment, they will honour it.

Discrimination and Diversity

Volunteers must be over 16 years old. There are no other restrictions.

Health and Safety

Where necessary, FoSP will provide volunteers with the necessary equipment for the task they will be doing – for example, providing high visibility jackets if the task involves directing vehicles parking.


It is the responsibility of the volunteer to dress appropriately for the role or for the weather conditions.

Insurance to cover volunteers

FoSP's insurance covers volunteers and covers the activities they will be carrying out.

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: October 2018



Signed:

Pat Shirley
Chair

October 2018